



Montgomery County Project Prom/Graduation
19154 Dowden Circle, Poolesville, MD 20837
Telephone: 301-515-7100
mcprojectprom.org

Celebration!
PROM/GRADUATION

The following is a list of MCPP/G dates and meeting topics for this school year. All meetings this school year are at the Montgomery County Public Schools' Carver Educational Services Building (Board of Ed. Building) in the Cafeteria or Auditorium (see location below), 850 Hungerford Drive, Rockville, Md. 20850 (at intersection of Manatee Street and Hungerford Drive).

<u>Meeting Dates</u>	<u>Topic(s) to be discussed</u> Be sure to bring your MCPP/G Handbook to each meeting!	<u>Location</u>
Wednesday, October 18, 2017 7:30-9:00pm	WELCOME Meeting Get Acquainted Exercise Mini-Grant Info Open Discussion: Putting together a Committee and Committee Roles	Cafeteria (1st floor) Carver Ed. Services Ctr., 850 Hungerford Drive Rockville, MD 20850
Wednesday, Nov. 15, 2017 7:30-9:00pm	Open Discussion: Fundraising and Choosing a Vendor	Cafeteria (1st floor) Carver Ed. Services Ctr., 850 Hungerford Drive Rockville, MD 20850
Wednesday, January 17, 2018 7:45-9:00 pm	Open Discussion: Activities/Insurance Event Data Worksheet - should be sent to Tim by Jan. 31	Auditorium (1st floor) Carver Ed. Services Ctr., 850 Hungerford Drive Rockville, MD 20850
Tuesday, February 20, 2018 7:30-9:00 pm	POSTPONED!!!! Open Discussion: Food, Sign In/Out procedures, Decorations	Auditorium (1st floor) Carver Ed. Services Ctr., 850 Hungerford Drive Rockville, MD 20850
Wednesday, March 14, 2018 7:45-9:00 pm	Open Discussion: Security & Safety at your event, arrival deadlines, hotel/private parties, driving issues, Take Me Home Safely; Presentation: Montgomery County Police	Auditorium (1st floor) Carver Ed. Services Ctr., 850 Hungerford Drive Rockville, MD 20850
Wednesday June 6, 2018 7:30-9:00 pm	WRAP-UP meeting- sharing of event happenings/outcomes; Election of MCPP/G Officers; Bring next year's event coordinator! Event Evaluation & other forms due today!	Auditorium (1st floor) Carver Ed. Services Ctr., 850 Hungerford Drive Rockville, MD 20850